



# HOSPITAL PARKING CHARGES TASK GROUP MEETING

**Wednesday, 31st August, 2011**

**6.00 pm**

**CONTACT**

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Rosy Wassell on 01923 278375 or by email – [legalanddemocratic@watford.gov.uk](mailto:legalanddemocratic@watford.gov.uk) (Minicom available on 01923 278499).

Welcome to this meeting. We hope you find these notes useful.

## **ACCESS**

The Council Chamber's Public Gallery is situated at the rear of the Town Hall between the main building and the side entrance to the Colosseum. Access is via the visitors' and Members' car parks.

Visitors may park in the staff car park after 4.00 p.m. and before 7.00 a.m. This is a Pay and Display car park; the current charge is £1.50 per visit.

The Council Chamber is on the mezzanine floor of the Town Hall and a lift is available.

Induction loops are available in the Council Chamber.

## **TOILETS (including disabled)**

Toilets are situated on the first floor, near the Committee Rooms.

## **FIRE/EMERGENCY INSTRUCTIONS**

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

## **MOBILE PHONES**

Please ensure that mobile phones are switched off before the start of the meeting.

Councillor

You are hereby summoned to attend a meeting of the Council of the Borough of Watford to be held on Wednesday, 31st August, 2011 starting at 6.00 pm to take into consideration and determine upon the following subjects, namely: -

1. **ELECTION OF CHAIR**
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURES OF INTEREST**
4. **SCOPE FOR THE TASK GROUP AND DISCUSSION** (Pages 1 - 76)

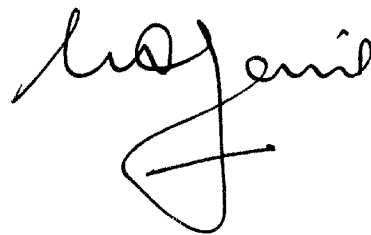
This topic was proposed by Councillor Collett and was agreed as a suitable subject for scrutiny at the Overview and Scrutiny Committee meeting on 26<sup>th</sup> July 2011.

The scope for the review of the present charging policy seeks to establish:

- The basis for the current charges
- The range of parking options and charges for patients, members of patients' families and visitors.

The Task Group will be asked to agree the scope and the work plan for the project

5. **DATE AND TIME OF NEXT MEETING**



**Manny Lewis, Managing Director**